

1. **RECOGNITION OF MINUTES:** Recognize the minutes from the February 8, 2016 Potter County Commissioners' Court meeting.

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The Commissioners' Court minutes from February 8, 2016, were so recognized with the addition of Commissioner Murguia also presenting an update on Item #16.

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2. **VOUCHERS:** To consider and act upon the approval of the payment of vouchers processed by the County Auditor's office for the period of February 3, 2016 through February 17, 2016. [Hood]

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Judge Tanner referenced Vouchers Nos. 167185-167412 and wire #678-683 in the total amount of \$3,188,909.95.

MOTION was made by Commissioner Vaughn: I make a motion to approve the vouchers as noted by the County Judge in the amount so stated.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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3. **TREASURER'S REPORT:** To recognize monthly treasurer's report. [Jennings]

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Leann Jennings, Treasurer, gave a monthly Treasurer's report to Commissioners' Court.

The Treasurer's monthly report was so recognized.

See Documentation

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4. **TEXPOOL:** To consider and act upon the resolution amending authorized representatives to TexPool and to take any action necessary. [Jennings]

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Leann Jennings, Treasurer, gave an explanation to Commissioners' Court.

MOTION was made by Commissioner Church: I move that we amend the resolution that determines representatives to sign on TexPool and that the new signee would be Brooke Burtram.

SECOND for discussion was made by Commissioner Murguia.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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5. **INSURANCE REPORT:** To recognize the insurance fund report. [Holland]

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The insurance fund report was so recognized. See Documentation

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6. **COUNTY COMMISSIONER CONTINUING EDUCATION:** To recognize Commissioner Murguia's Certificate of Completion for (16) hours of continuing education for 2015, pursuant to Section 81.0025 of the Local Government Code [Murguia]

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Commissioner Murguia's Certificate of Completion was so recognized.  
See Documentation

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7. **POTTER COUNTY EXTENSION OFFICE:** To hear an agent regarding activity hosted by the Potter County Extension Office. [Murguia]

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A Potter County Extension Office activity report was given by Commissioner Murguia and Lizabeth Gresham.

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8. **LOCAL GOVERNMENT CORPORATION:** To provide an update on the Local Government Corporation. [Murguia]

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Commissioner Murguia gave a Local Government Corporation update.

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9. **APPALOOSA HILLS UNIT #1 – RIKER LANE:**

- a. To consider and act upon a request for a refund for a tax sale in 2000, in which property owners were the successful bidder, but the property was deeded to the wrong party.
- b. To consider and act upon a request from the property owner to accept Riker Lane for County maintenance. [Kemp]

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a. MOTION was made by Commissioner Kelly: I make a motion that we return that \$650 to the Stowes, and the money to come out of the Insurance Fund.  
SECOND was made by Commissioner Vaughn.  
AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.  
NOES: None.  
Motion carried by 5-0 vote. See Documentation

Sebastin Ysaguirre, Road and Bridge Director, gave an explanation to Commissioners' Court.  
Jim and Alice Stowe, 10602 Riker Lane, spoke before Commissioners' Court.

b. Passed - to be brought back in two weeks. See Documentation

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10. **FORMAL BID AWARD:** To consider and act upon awarding Formal Bid #1122-16, Road Materials to the lowest responsive vendors listed in the award recommendation sheet. To draw for the award of tie bid on line item #1. [Shelton]

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A drawing was held to break the tie bid. Vickie Shelton, Purchasing Agent, assigned numbers to the two vendors for the drawing as follows:

#1 - Western Emulsions

#2 - Heartland Asphalt

#2 – Heartland Asphalt was randomly drawn by Commissioner Vaughn. This drawing will place Heartland Asphalt as Primary Award and Western Emulsions as Secondary Award.

MOTION was made by Commissioner Murguia: I make a motion that we approve Formal Bid #1122-16, Road Materials to the lowest responsive vendors listed on the award recommendation sheet and to reference #1 be Heartland Asphalt.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote. See Documentation

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11. **EQUIPMENT PURCHASE:** To consider and act upon the following:

- a. Transfer of funds for the purchase of two (2) Panasonic Toughbooks from CDW Government in the amount of \$8,272.73. Cost and time required to repair the units makes replacement the more feasible option. Funds requested from Equipment Repair & Replacement [Thomas, Shelton]
  - b. The purchase of two (2) computer workstations and one (1) lateral file from Officewise Furniture & Supply in the amount of \$4,513.25 from City of Amarillo BPA/TCPN R142208. Existing furniture was purchased in 1986 and is designed for typewriters rather than computers. Funds to be transferred from Equipment Repair & Replacement. [Woodburn, Shelton]
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a. MOTION was made by Commissioner Kelly: I so move.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote. See Documentation

b. MOTION was made by Commissioner Vaughn: I make a motion to approve of Item B as noted in the agenda item.

SECOND was made by Commissioner Church.

AYES: Commissioners Kelly, Murguia, Church, Vaughn and Judge Tanner.

NOES: None.

Motion carried by 5-0 vote.

See Documentation

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12. **POTTER COUNTY PROJECTS:** To hear a report on various Potter County Projects and to take any action necessary. [Head]

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Mike Head, Facilities Maintenance Director, gave a report to Commissioners' Court on various Potter County projects.

No action was taken on this item.

See Documentation

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13. **JAIL REPORT:** To hear a report on the Potter County Detention Center and to take any action necessary.

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Jail population of 495 (96 female; 0 Childress) and 79% felonies and 13% misdemeanors was given by Judge Tanner.

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14. **COUNTY INSURANCE ITEMS:** To consider and act upon any insurance claims, accidents, etc. against the county.

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No insurance items were presented.

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15. **EXECUTIVE SESSION:** To hold an executive session, if necessary, on the above agenda items as allowed by Chapter 551, Texas Government Code.

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No executive session was held.

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16. **AGENDA ITEMS:** To receive agenda items for the next Commissioners' Court.

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Accept Riker Lane for County maintenance; Order for Penal Code 46.03; Roads in Valle de Oro

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Commissioner Church publicly thanked both the Sheriff's Office and Fire Rescue for the great job they did on a fire north of town last week.

Commissioner Murguia spoke briefly about the Neighborhood Project Initiative kick off which was held in North Amarillo.

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County Judge Nancy Tanner adjourned the Potter County Commissioners' Court until 9:00 a.m., Monday, March 14, 2016, in the Potter County Commissioners' Courtroom at 500 S. Fillmore, Room 106, Amarillo, Texas.

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I attest that the above proceedings are the true and correct notes/minutes taken in my capacity as ex-official for the Commissioners' Court of Potter County.

Signed this the 22<sup>nd</sup> day of March, 2016.

Julie Smith, Potter County Clerk

By: Stephnie Menke, Deputy